

**OCCUPATIONAL THERAPISTS AFFILIATED CREDENTIALING BOARD
JULY 26, 2005
MEETING MINUTES**

PRESENT: Cindy Erb, OT; Judith Ficks; Mylinda Barisas-Matula, OT; Deb McKernan-Ace, OTA; Dorothy Olson, OTA; Gail Slaughter, OT

STAFF: Tom Ryan, Bureau Director; Jacquelynn Rothstein, DRL Board Counsel; PJ Monson, Bureau Assistant

GUESTS: Linda M. Anderson, WOTA

CALL TO ORDER

Cindy Erb, Chair, called the meeting to order at 9:04 a.m. Quorum was confirmed.

APPROVAL OF AGENDA

MOTION: Judith Ficks moved, seconded by Gail C. Slaughter, to approve the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF MARCH 29, 2005

MOTION: Gail C. Slaughter moved, seconded by Mylinda Barisas-Matula, to approve the minutes. Motion carried unanimously.

ADMINISTRATIVE REPORT

Senate Confirmation of Mylinda Barisas-Matula

The Bureau Director congratulated Mylinda Barisas-Matula on her Senate confirmation.

DRL Leadership Changes

Secretary Jackson greeted the board and expressed her interest in working with the board. She invited them to contact her should they have questions or concerns. The Secretary also informed the board that Larry Martin is the Department's new Executive Assistant, and addressed a concern about the meeting schedule.

Tom Ryan notified the board of the transfer of the new Deputy Secretary, Sandy Rowe, from DOE to the front office, with Attorney Eric Callisto replacing her in DOE.

Building Renovation Update

The Bureau Director reported that renovation of the building is progressing on schedule and that the move is projected to occur in September.

Set 2006 meeting schedule

MOTION: Dorothy Olson moved, seconded by Deborah McKernan-Ace, to approve the 2006 meeting and screening dates. Motion carried unanimously.

Budget Report Update

The Bureau Director provided a budget update.

NBCOT NATIONAL CONFERENCE

The 11th annual NBCOT National Conference on Occupational Therapy State Regulation will be held October 14 & 15, 2005 in Arlington, VA.

MOTION: Judith Ficks moved, seconded by Mylinda Barisas-Matula, to send Gail C. Slaughter to the NBCOT National Conference. Motion carried unanimously. Gail Slaughter abstained.

PRESENTATION OF PROPOSED STIPULATIONS

None.

CLOSED SESSION

MOTION: Judith Ficks moved, seconded by Gail C. Slaughter, to convene to closed session to deliberate on cases following hearing (Wis. Stat. 19.85 (1) (a)); consider closing disciplinary investigation with administrative warning (Wis. Stat. 19.85 (1) (b), and Wis. Stat. 440.205); consider individual histories or disciplinary data (Wis. Stat. 19.85 (1) (f)) and to confer with legal counsel (Wis. Stat. 19.85 (1) (g)). Roll Call Vote: Judith Ficks-yes; Gail Slaughter-yes; Dorothy Olson-yes; Cindy Erb-yes, Mylinda Barisas-Matula-yes. Motion carried unanimously.

The Board convened into closed session at 9:42 a.m.

RECONVENE INTO OPEN SESSION

MOTION: Judith Ficks moved, seconded by Gail Slaughter, to reconvene into open session. Motion carried unanimously.

The Board reconvened into open session at 11:57 p.m.

UPDATED ON STATUS OF ORAL EXAM QUESTION REVIEWS

Gail Pizarro provided an update for the board on the status of the oral examination questions.

ADMINISTRATIVE WARNINGS

04 OTB 003

MOTION: Judith Ficks moved, seconded by Mylinda Barisas-Matula, to accept the administrative warning as written for case **04 OTB 003, Debra A. Seeton, OT.** Motion carried unanimously.

CASE CLOSINGS

04-OTB-008

MOTION: Judith Ficks, seconded by Gail C. Slaughter, to close this case for prosecutorial discretion (P2) and to include consideration for working conditions, work load, lack of supervisory support and confidentiality in the closing summary. Motion carried unanimously.

EXAMINATIONS

MOTION: Gail Slaughter moved, seconded by Dorothy Olson, to validate the scores of OT and OTA candidates for licensure. Motion carried unanimously.

APPLICATION ISSUES

CONSIDERATION OF HEALING TOUCH FOR CONTINUING EDUCATION

Dr. Showers, supplied the board with a letter and documentation received in the examination offices for consideration of continuing education credits. The board decided that it lacks regulatory authority to approve CE programs.

INFORMATIONAL ITEMS

None.

ADJOURNMENT

MOTION: Deborah McKernan-Ace moved, seconded by Gail Slaughter, to adjourn the meeting. Motion carried unanimously.

Meeting adjourned at 12:35 p.m.

Next Meeting: November 8, 2005